

Richmond Chapter of the Virginia Tech Alumni Association Constitution

Article 1 – Name

The name of this organization shall be the Richmond Chapter of the Virginia Tech Alumni Association.

Article 2 – Goals

The goals of this organization shall be to act as an ambassador of the University's visibility, positive image, and reputation. Through the continual growth of alumni and student engagement. This will be done in cooperation with the University and by carrying out their suggestions and proposals including, but not limited to community service, career development, and networking opportunities.

Article 3 – Membership

All graduates of the University and all other persons who have been in attendance as students of the University who reside in the City of Richmond plus the counties of: Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent and Powhatan are members of this organization.

Article 4 – Non-Discrimination Policy

All provisions of this constitution shall be applied to all members without regard to age, color, disability, sex (including pregnancy), gender, gender identity, gender expression, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran status, or any other status protected by law.

Article 5 – Chapter Grants

Chapter grants shall be requested from the Alumni Association when available, by vote of the Board of Directors. The President or their designee shall submit a chapter grant request form, an updated officers and directors roster, an annual plan, and a year-end financial state, as required by the University to qualify for a grant.

Article 6 – Officers and Terms of Services

The officers of this chapter shall be:

1. President
2. President-Elect
3. Communications Director
4. Recording Secretary
5. Treasurer

These officers shall constitute the Executive Committee and:

- Serve one (1) year terms, beginning July 1, with elections held in June of each year
- Meet on a monthly basis
- President, President-Elect, and Treasurer positions will have a term limit of two (2) consecutive terms

Article 7 – Board of Directors

The Board of Directors will consist of:

1. The Executive Committee
2. Immediate Past President
3. Six (6) appointed Ambassadors

The Board of Directors shall:

1. Meet no less than on a quarterly basis each January, April, July, and October
2. Constitute a quorum via a majority of its members being present

The Ambassadors shall be appointed to serve by the Executive Committee:

- To serve for three (3) years, with two (2) new Ambassadors appointed each year as two (2) leave

Ambassador selections should come from methods 1, 2, or 3, or a combination thereof:

1. Select the group from individuals in your community that best represent the various geographic locations in your chapter area.
2. Select the group from each of the previous seven (7) decades of graduation, i.e. 2000s, 1990s, 1980s, 1970s, 1960s, 1950s, and 1940s.
3. A group of individuals in the Chapter community that represents a graduate of each college within the University.

Article 8 – Committees

1. The following shall be standing committees:

- Chapter Events
- Scholarships
- Communications & Public Relations
- Community Service
- Information Systems and Information Technology
- Jobs, Careers, & Business Networking
- Sponsorships & Preferred Merchant Program
- Corps of Cadets Affairs
- Event Volunteers
- Young Alumni
- Diversity
- RVA Career Expo

2. Standing committees with an active status shall have a Chairperson appointed by the President and members appointed by the Board of Directors or Chairperson.
3. Committee Chairpersons serve at the pleasure of the Board of Directors for a term of one (1) year. There are no term limits for Committee Chairpersons.
4. Committees may be added or removed by vote of the Board of Directors.
5. Each committee shall transact such business as is delegated to it in the Bylaws and such additional business as directed by the President and inherent in its title.

Article 9 – Parliamentary Procedure

In the absence of rules in this Constitution and Bylaws, the proceedings of this Chapter shall be conducted in accordance to Robert's Rules of Order.

Article 10 – Amendments

This Constitution may be amended at any regular Board of Directors meeting by two-thirds (2/3) vote of those present and voting, provided:

1. The amendment is not in conflict with the Constitution and Bylaws of the Virginia Tech Alumni Association; and
2. Notice was provided to each member of the Board of Directors at least two (2) weeks prior to the meeting at which the vote is to be taken on the amendment, and said notice states the proposed amendment; and
3. A quorum is present.

Ratified September 1992. Amended October 2009. Amended June & July 2020.